



## FEE PARTICULARS OF PUC & B.TECH CERTIFICATES

Dear Students,

Follow the below mentioned fee details to obtain your certificates:

### Part:1

\*\*\* For 08 Batch - No fee is required, for 09 Batch – 350 for those who attended convocation and 850 for those who did not attend the convocation.

### **R10 Batch onwards:**

1. Each Semester wise certificate – 50/- . ( E1S1, E2S2,E2S1,E2S2,E3S1,E3S2,E3S3,E4S1 & E4S2)  
(9 Semesters \* 50/-) : **450/-**
2. PUC Consolidated Certificate: **100/-**
3. Convocation Fee: (Includes  
Original Degree: 200/ , B.Tech  
Consolidated Marks Memo: 100/- and  
Folder: 200/-) **500/-** (Convocation fee is not required for those who  
Attended the Convocation)

Total will be:

1050/-

Note: If any of the above certificates received already, deduct the same amount from total and pay rest of the amount.

### Part: II

### **Additional Certificates:**

- B.Tech Consolidated Transcript: 50/- Each --- will be issued only for higher studies if required.
- Provisional Degree: 100/- -----will be issued only for those who completed
- held. B.Tech and the Convocation is yet to be

It will not be issued after Convocation.

**Note:** Additional certificates are optional and issued in special cases.



**Part: III**

**Procedure to obtain duplicate certificates (if originals are lost):** If any of the above certificates is lost and to obtain the duplicate copy, follow the below procedure:

- a) Police complaint copy should be obtained from the Police station.
- b) Request letter mentioning the details should be signed by the COE and The Director. (Attach complaint copy to request letter)
- c) Fine (actual cost of the certificate \* 3) should be paid through SBI Collect.
- d) Submit the above three copies at Examination Section.

**Note:** Minimum one month is required to issue duplicate copies.

  
Director 31/1/21  
DIRECTOR  
RGUKT Ongole Campus,  
Ongole, Prakasam District.